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Application # COA
0038-2026

Application for Certificate of Appropriateness Historic Preservation Commission

Contact Community Development (478) 988-2720 for information

	Applicant	Property Owner*
Name	Matthew + Michelle Spires	Same
Title		
Address	902 Washington St	
Phone	[REDACTED]	
Email	[REDACTED]	
Signature		
Date	3-16-2026	

*If the applicant is not the owner, the owner must sign this form or provide a letter authorizing the proposed work.

Property Address	902 Washington St.
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Type of Project (Check all that apply):	
Construction <input checked="" type="checkbox"/> New building <input type="checkbox"/> Addition to existing building <input type="checkbox"/> Major building restoration, rehabilitation, or remodel <input checked="" type="checkbox"/> Other type of exterior change, explain: _____ _____	Site Changes <input type="checkbox"/> Parking area, driveways, or walkway <input checked="" type="checkbox"/> Fence, wall, or landscaping <input type="checkbox"/> Mechanical system or non-temporary structure <input type="checkbox"/> Sign <input type="checkbox"/> Demolition or relocation of building

Describe the proposed project (attach additional sheets as necessary). The description should include proposed materials. Please divide the description if the proposed scope of work will involve more than one type of project. (Example: 1. building addition and 2. sign installation).

See Attached

<p>Application Requirements. All applications must be complete and include the required support materials (See Application Checklist below). Incomplete applications will not be forwarded to the Preservation Commission for review.</p>
<p>Fee. No fee is required for review of an application for Certificate of Appropriateness unless work is started before a Certificate of Appropriateness is approved. In such cases the fee is \$245.00.</p>
<p>Application Deadline. Applications and support materials must be submitted 21 days prior to the regular Preservation Commission meeting, the second Tuesday of each month. Applications may be submitted to the Community Development office or online at https://perryga-energovpub.tylerhost.net/Apps/SelfService#/home</p>
<p>Application Representation. The applicant or an authorized representative of the applicant must attend the public hearing to support the application and answer any questions the Commission may have.</p>
<p>Expiration of Certificate. The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval. If work is not completed within that timeframe, the applicant must renew the COA. A COA associated with a permit remains valid for the life of the permit.</p>
<p>Permits Required. Approval of a certificate of appropriateness does not waive the need to obtain any required permits.</p>

<p>Application Checklist. A complete application requires support materials. The following materials are required for a complete application. Incomplete applications may be removed from the HPC's agenda. Digital photographs and PDFs of plans/elevations may be emailed to comm.development@perry-ga.gov</p>	
<p>New Buildings and Additions</p> <ul style="list-style-type: none"> <input type="checkbox"/> site plan <input type="checkbox"/> architectural elevations <input type="checkbox"/> floor plan <input type="checkbox"/> landscape plan (specific vegetation not required) <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of proposed site and adjoining properties 	<p>Site changes - parking areas, drives, and walks</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Site plan or sketch of site with proposed improvements <input checked="" type="checkbox"/> description of materials <input checked="" type="checkbox"/> photographs of site
<p>Major Restoration, Rehabilitation, or Remodeling</p> <ul style="list-style-type: none"> <input type="checkbox"/> architectural elevations or sketches <input type="checkbox"/> description of proposed changes <input type="checkbox"/> description of materials <input type="checkbox"/> photographs of existing building <input type="checkbox"/> for restoration only, documentation of earlier historic appearance 	<p>Site changes - fences, walls, and mechanical systems</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> site plan or sketch of site with proposed improvements <input type="checkbox"/> architectural elevations or sketches <input checked="" type="checkbox"/> description of materials <input checked="" type="checkbox"/> photographs of site
<p>Minor exterior changes</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> description of proposed changes <input checked="" type="checkbox"/> description of materials <input checked="" type="checkbox"/> photographs of existing building 	<p>Site changes - signs</p> <ul style="list-style-type: none"> <input type="checkbox"/> drawing of sign with dimensions <input type="checkbox"/> site plan or sketch of site (for ground signs) <input type="checkbox"/> description of materials and illumination

1 of 1 Legacy Landscaping INC

4782938261 | legacylawnandlandscape1588@gmail.com

RECIPIENT:

Michelle Realtor
906 Washington Street
Perry, Georgia 31069

Quote #14

Sent on Feb 19, 2026

Total \$9,026.00

Product/Service	Description	Qty.	Unit Price	Total
				Optional
Irrigation		3	\$550.00	\$1,650.00
				Optional
Water line		1	\$250.00	\$250.00
				Optional
Grade		1	\$500.00	\$500.00
Zoysia sod	To purchase and install the sod	15	\$325.00	\$4,875.00
Fence		1	\$1.00	\$1.00
Picture frame fence	To procure all necessary materials and labor for the project.	1	\$1,750.00	\$1,750.00
			Total	\$9,026.00

This quote is valid for the next 30 days, after which values may be subject to change.

1. Fence, Wall, or Landscaping

Plan to grade entire back yard, install an irrigation system, and lay new zoysia sod. Would also like to install a picture frame-style fence and gate at just the left and right sides of the house, would not re-fence the entire yard. No other existing plants or trees would be changed. See attached quote from Legacy Landscaping, Inc. for proposed work and images of existing backyard and locations for fencing.

2. Other exterior changes

Plan is to lay a concrete patio directly behind house would be roughly 24' x 14'. Job has been discussed with and quoted by local concrete contractor Gary Parks. See attached diagram of home and proposed patio and picture of proposed location.

3. "New Building"

Would install a 10'x20' portable storage building at the rear of the property. See attached images of structures being considered. Building colors would match existing home colors. There would be no additional site work required for this installation. The Building would not be or would be minimally visible from the right of way.









